



CDBG-MIT PROGRAM COMMUNITY ENERGY AND WATER RESILIENCE INSTALLATIONS PROGRAM-HOUSEHOLD

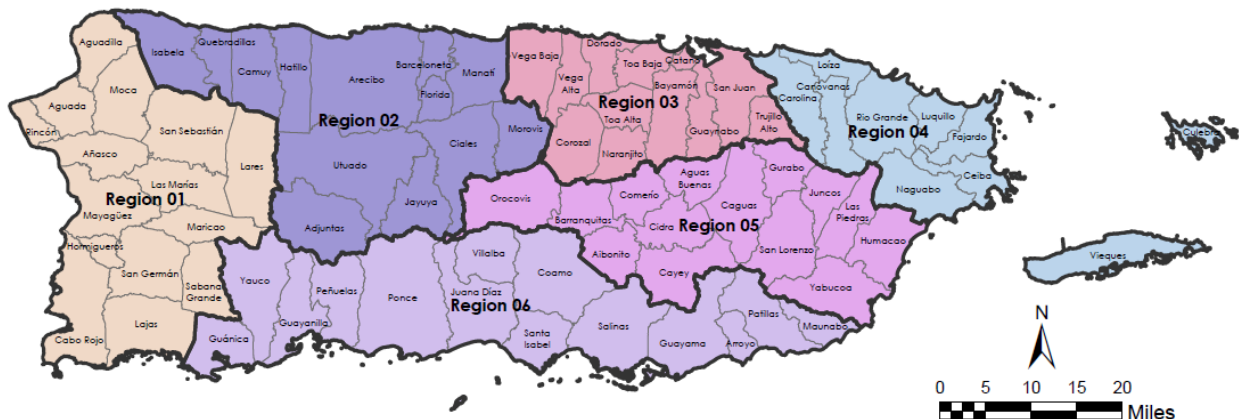
ROUND REFERENCE GUIDE PROGRAM ROUND NO. 2023-02-200 AWARDING SUBPROGRAM: CEWRI-IP

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1. OVERVIEW

The Round Reference Guide is issued by the Puerto Rico Department of Housing (**PRDOH**) with regard to Program Round No. 2023-02-200 of the Community Energy and Water Resilience Installations – Households (**CEWRI-HH**) Program. The CEWRI-HH Program administers two (2) Subprograms: Home Energy Resilience Improvements Program (**CEWRI-HERI**) and Incentive Program (**CEWRI-IP**). The CEWRI-HH Program Guidelines are available in English and Spanish at <https://cdbg-dr.pr.gov/en/> and <https://cdbg-dr.pr.gov/>.

PRDOH implements CEWRI-HH in Program Rounds to manage application processing and the installation capacities of PRDOH and the industry. Application slots are made available through the web, call centers, and intake center venues. Web application slots are distributed into **six (6)** distinct regions to equally spread the Program's benefits across the Island. The regions are depicted in the map shown next.



The Round Reference Guide sets forth the amount of funding allocated, the maximum quantity of applications to be accepted, reference costs and award caps for award

calculations, eligible income ranges, and the schedule for the CEWRI-HH Program Round No. 2023-02-200.

2. ROUND DESCRIPTION

The following is a summary of the information for the CEWRI-HH Program Round subject to the Round Reference Guide.

General Information of the Round

Round No.	2023-02-200
Budget Allocation:	\$90,000,000.00
Program Round Ticket Distribution Start Date:.....	August 10, 2023, at 8:00 a.m.
Program Round Ticket Distribution Closing Date:.....	30 days after Start Date

Awarding Subprogram and Caps for the Round

Awarding Subprogram	Incentive Program (CEWRI-IP)
Maximum Award	\$15,000.00

Reference Costs for the Round

Photovoltaic System Reference Cost	\$3,070.52 / kW¹
Battery Storage System Reference Cost	\$1,065.91 / kWh²

Minimum and Maximum System Capacities for the Round

Minimum Photovoltaic System Capacity	3 kW
Maximum Photovoltaic System Capacity ..	Based on Annual Energy Consumption
Minimum Battery Storage System Capacity	9 kWh
Maximum Battery Storage System Capacity	20 kWh

Minimum Eligible Income Range for the Round

Minimum HUD Area Median Income Category	0%
Minimum HUD Area Median Income Category Year	2023³
▪ Minimum for a 1 Person Household	\$0 / year
▪ Minimum for a 2 Person Household	\$0 / year
▪ Minimum for a 3 Person Household	\$0 / year
▪ Minimum for a 4 Person Household	\$0 / year
▪ Minimum for a 5 Person Household	\$0 / year

¹ The Round will consider a Photovoltaic System Reference Cost of \$3,991.68 / kW for awards to properties in Vieques and Culebra.

² The Round will consider a Battery Storage System Reference Cost of \$1,385.68 / kWh for awards to properties in Vieques and Culebra.

³ Minimum income limits are based on HUD's latest publication for Puerto Rico CDBG-DR at <https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.huduser.gov%2Fportal%2Fdatasets%2FCDBG%2FFY-2023-PR-DR-Income-Limits.xlsx&wdOrigin=BROWSELINK>. HUD's latest income limits are published at <https://www.hudexchange.info/resource/5334/cdbg-income-limits/>. The Program is required to use the latest income limits for Puerto Rico CDBG-DR for its income reviews, even if such income limits were published after this Round Reference Guide's publication date.

- Minimum for a 6 Person Household \$0 / year
- Minimum for a 7 Person Household \$0 / year
- Minimum for an 8 Person Household \$0 / year

Maximum Eligible Income Range for the Round

Maximum HUD Area Median Income Category.....	200%
Maximum HUD Area Median Income Category Year.....	2023⁴
▪ Maximum for a 1 Person Household	\$84,000 / year
▪ Maximum for a 2 Person Household	\$96,000 / year
▪ Maximum for a 3 Person Household	\$108,000 / year
▪ Maximum for a 4 Person Household	\$120,000 / year
▪ Maximum for a 5 Person Household	\$129,600 / year
▪ Maximum for a 6 Person Household	\$139,200 / year
▪ Maximum for a 7 Person Household	\$148,800 / year
▪ Maximum for an 8 Person Household.....	\$158,400 / year

Application Slots for the Round

Maximum Applications to be Accepted.....	6,000
▪ Maximum Web Applications.....	4,000
• Region 01	667
• Region 02	666
• Region 03	667
• Region 04	666
• Region 05	667
• Region 06	667
▪ Maximum Intake Center Application Slots.....	1,000
• Aguadilla Intake Center	100
• Arecibo Intake Center	100
• Caguas Intake Center	100
• Fajardo Intake Center.....	100
• Mayagüez Intake Center	100
• Orocovis Intake Center.....	100
• Ponce Intake Center.....	100
• San Juan Intake Center	100
• Vega Alta Intake Center	100

⁴ Maximum income limits are based on HUD's latest publication for Puerto Rico CDBG-DR at <https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.huduser.gov%2Fportal%2Fdatasets%2FCDBG%2FFY-2023-PR-DR-Income-Limits.xlsx&wdOrigin=BROWSELINK>. HUD's latest income limits are published at <https://www.hudexchange.info/resource/5334/cdbg-income-limits/>. The Program is required to use HUD's latest income limits for Puerto Rico CDBG-DR for its income reviews, even if such income limits were published after this Round Reference Guide's publication date.

- Yabucoa Intake Center..... **100**
- Maximum Call Center Application Slots **1,000**

Awards will be issued to eligible households that submit a System in compliance with CEWRI-HH Program requirements. Any Application found non-compliant with the income range for a particular Program Round will be deemed ineligible for the assistance under that specific round. The determination of income range round ineligibility does not preclude the round-specific ineligible Applicant from submitting another Application under a subsequent round.

3. APPLICATION INTAKE PROCESS

Applications will be submitted to the CEWRI-HH Program through a two-step process:

Step 01: Program Application Tickets Distribution: Available application slots for the Program Round will be distributed to Applicants passing an initial screening process regarding the Program Round's eligibility criteria. Applicants will provide contact, physical address information and answer questions on household composition, property ownership or proprietary interest, primary residence, citizenship, and household income level, among other minimum requirements. Each Applicant passing the initial screening process will be provided a **CEWRI-HH Program Ticket** which will allow the Applicant to, within **one hundred and twenty (120) calendar days** of the ticket being issued, gather the data and documentation required for the submission of a complete application to the Program. CEWRI-IP Application slots will only be distributed to citizens that have an Installation Agreement, with a Program-approved Renewable Energy Installation Company (**REIC**), already executed at the time of the tickets' distribution.⁵

Step 02: Program Applications Intake: Applicants with a CEWRI-HH Program Ticket will gather the data and documentation required for the submission of a CEWRI-HH Program Application. The documentation includes the Applicant's household information, the Participating Property's information, and the System Quote or Installation Agreement, as applicable, from a Program-approved REIC of the Applicant's choosing. The CEWRI-HH Program Ticket will include instructions and the list of documents required for application submission. The CEWRI-HH Program Ticket will also include the list of Program-approved REICs. The list of Program-approved REICs is available and updated regularly at <https://www.incentivosolar.pr.gov/en/> (English) and <https://www.incentivosolar.pr.gov/> (Spanish).

⁵ Leases, power purchase agreements, or other financing instruments that delegate, in whole or in part, ownership of the installed PVS and/or BSS are ineligible.

Interested single-family homeowners may request a CEWRI-HH Program Ticket under Program Round No. 2023-02-200 using one of the following methods:

- Online, via the CEWRI-HH Application Portal at <https://www.incentivosolar.pr.gov/en/> (English) and <https://www.incentivosolar.pr.gov/> (Spanish);
- By phone, calling 1-833-233-2324; or
- In person, by visiting a CEWRI-HH Intake Center.

CEWRI-HH Program Tickets will be distributed until the maximum number of applications to be accepted is reached, as set forth in this Round Reference Guide. PRDOH reserves the right to increase the maximum quantity of applications to be accepted at any time between the Program Round Ticket Distribution Start and Closing dates.

Once a ticket is obtained, complete applications for Program Round No. 2023-02-200 may be submitted:

- Through the CEWRI-HH Application Portal at <https://www.incentivosolar.pr.gov/en/> (English) and <https://www.incentivosolar.pr.gov/> (Spanish); or
- By visiting a CEWRI-HH Intake Center.

Location and additional information on CEWRI-HH Intake Centers, such as hours of operation and telephone numbers, can be found online at <https://www.incentivosolar.pr.gov/en/> (English) and <https://www.incentivosolar.pr.gov/> (Spanish).

END OF ROUND REFERENCE GUIDE